

Fern Creek Fire Protection District Board of Trustees Meeting Minutes July 8, 2024

In order to provide the highest level of public access, the Fern Creek Fire Protection District, in accordance with KRS 61.826 and recent Kentucky Supreme Court rulings, is providing access to all members of the public, both at a physical location at 4101 Bardstown Road, as well as via a video teleconference which can be accessed as presented on our website, www.FernCreekFire.com. It is understood that any board member attending via video teleconference must be able to be seen and heard, and in the event that there is a technology issue, provided a quorum remains, that Trustee(s) will be able to attend the meeting, but may not vote until audio and video are reestablished. If enough Trustees are unable to vote due to remote technology issues such that a quorum no longer remains, the meeting will be adjourned.

Monthly BOT Meeting Video Teleconference

The following Microsoft Teams link has been provided for those not able to or those choosing not to attend in person:

[Click here to join the meeting](#) (Recurring Meeting Link)

Meeting ID: 272 252 133 378

Passcode: 5TsKFn

[Download Teams](#)

A meeting invitation was sent to each individual board member via Microsoft Teams and notice to the public was provided via posting at Station #61, Station #65, and also on our website.

The meeting was called to order by Chairman Ott at 7:00 p.m.

Board Members present: Henry Ott, Larry Ash, Tracy Deloch, Scott Cundiff and Eric Brown. Newly appointed BOT Robert Thompson and newly elected BOT Kenny Craigmyle were present.

Guests present: Chief Mulvey, Deputy Chief Evans, Deputy Chief Early, Assistant Chief Dwyer, Assistant Chief Hutchens, Major Burd, Major Ryan, Captain Hill, Captain Vincent, Sgt. Amshoff, FF Dossey, James Sebastian, Attorney Leach, Jen Crawford, Dawn Nikolai, and Joyce Shelton. Major Elstone, Major Fife, and Sgt. Andy Oates attended virtually.

BOTs Ott and Ash recounted the registration forms and election ballots from the Property Owner Election and the required documents were completed.

Motion Ash, 2nd Deloch to certify the Property Owner Election results of Kenny Craigmyle receiving 39 votes and Susan Pierce receiving 30 votes. MC unanimously.

It is noted that the Mayor's Office and Metro Council approved the appointment of Robert Thompson and supporting documents have been reviewed.

The Oath of Trustee of the Fern Creek Fire Protection District was administered to Appointed Trustee Robert Thompson and Property Owner Trustee Kenny Craigmyle.

It is noted that 'KY Open Records and Open Meeting Act' and 'Managing Government Records – A Cooperative Undertaking' documents were emailed to all Board Members, copies made available, and Acknowledgement Form was filled out by all attending.

Election of Officers:

- Motion Ash, 2nd Deloch for BOT Ott to be elected as Chairman. It is noted that BOT Ott recused himself from role of Chairman, and that BOT Brown took the motion, second, and MC unanimously with BOT Ott abstaining. Chairman Ott resumed as Chairman.
- Motion Brown, 2nd Deloch for BOT Ash to be elected as Secretary. MC unanimously.
- Motion Ash, 2nd Cundiff for BOT Thompson to be elected as Treasurer. MC unanimously.

Motion Ash, 2nd Deloch to approve the June Minutes as presented. MC unanimously.

The June Provisional Financials were distributed prior to the meeting, reviewed, and will be approved after the audit.

Announcements & Correspondence

- Current bank statements are available for review.
- Denton Group June report: *See reports for details.*
- Chief Mulvey will be attending the upcoming National Conference of State Legislature in August with Lobbyist Junie Denton.

Old Business

Update on Phase 2 of the St. #73 expansion (former Highview #73 on Cedar Creek Road).

Motion Brown, 2nd Ash to: send out RFP for St. #73 expansion with close date of August 7; to give approval for Chief Mulvey, Dept. Chief Evans, and James Sebastian to open bids, review, and bring recommendations to the BOT on August 12; and to give approval to contact banks for construction loan. MC unanimously.

James Sebastian reported that the repaired Braun ambulance is expected to be delivered in July/August.

Chairman Ott reported that he has met with Chief Mulvey, Deputy Chiefs Evans and Early, and Major Fife regarding the data collection project rollout of First Pass First Watch program that will provide data for the Performance Schedule.

Chief and Committee Reports

Chief Mulvey: Chief's Report – *See full report for details.* The following items are noted:

- The asbestos test, required for St. #61 pantry area damage and repair due to freezer leak, was negative.
- New flooring has been installed in the St. #61 Captains Office.

Chief Officers:

Deputy Chief Evans:

- Three full-time lateral Firefighters, two PRN Paramedics, and one PRN EMT-A began orientation on July 8, 2024.
- RFPs for signage for all Stations time period closes at 4:00pm on July 9, 2024.
- Whitehouse Painting was awarded the painting project for Stations #62, #66, and #72.
- The Horton ambulance and remount (approved in June) have been ordered.
- The two Horton ambulances (ordered in 2022) will be delivered in August and paid for with cash.
- There will be surplus items presented at the August meeting.

Deputy Chief Early: No Report.

Assistant Chiefs and Majors in attendance: No report.

Committees: BOTs Ash, Cundiff, and Deloch were appointed to the Bi-Laws Committee for annual review of the Bi-Laws.

New Business

Motion Brown, 2nd Deloch to remove Chuck Bauer and Susan Pierce as check signers on all Fern Creek accounts and to add Robert Thompson as a check signer on all Fern Creek accounts. MC unanimously.

Motion Deloch, 2nd Brown to approve the update to the Parental Leave Policy as presented. MC unanimously.

Motion Deloch, 2nd Brown to approve the update to the Bereavement Policy as presented. MC unanimously.

Motion Brown, 2nd Cundiff to approve the update to the Ride-Up Policy as presented. MC unanimously.

Motion Ash, 2nd Thompson to approve the Employee Referral Program as presented. MC unanimously.

Motion Brown, 2nd Cundiff to approve the Separation Policy as presented. MC unanimously.

Motion Brown, 2nd Cundiff to Appoint BOT Ash and all BOTs as Voting Representatives and Chief Mulvey as Alternate for JCSFS for the 2024-25 Fiscal Year. MC unanimously.

The contract for Denton Group for June 1, 2024 through May 31, 2025 and cost share invoice has not been received as of Monday, July 8. A 'minimal increase' is expected. (2023-24 cost share was \$3,050.83).

It is noted that with the resignation of Chief Driesbach from Jeffersontown Fire Protection District, Chief Mulvey has moved from Vice-President to President of the Jefferson County Chiefs Association.

The IAFC will be filming at FCFPD on July 9, 2024 for a video debuting at conference in August. FCFPD was one of 15 departments globally that was chosen to be interviewed and filmed.

Attorney Leach gave an update of the legal matter involving the Holding Company.

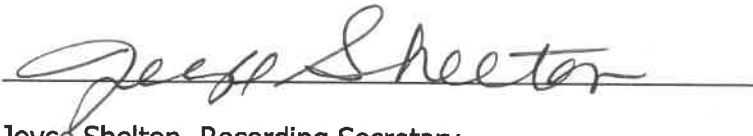
Chairman Ott asked the Trustees to provide feedback in the upcoming month regarding moving the time of the monthly BOT meeting to earlier in the afternoon/evening of the Second Monday of each month. The item will be on the agenda in August.

Adjournment

Motion Craigmyle, 2nd Cundiff to adjourn at 7:45 p.m. MC unanimously.



Larry Ash, Secretary



Joyce Shelton, Recording Secretary

All related material and correspondence, as specified by KRS 75.240, is available for review, according to the Open Records Law, at the Fern Creek Fire Protection District's Office located at 6200 Bardstown Road, Louisville, KY 40291.